

MEMORANDUM

TO: Machine Learning PhD Faculty Advisory Committee

FROM: , Advisor

SUBJECT: Final Defense Examination for , PhD Candidate

DATE:

By memorandum dated , I informed you of the positive report from the PhD Dissertation Reading Committee for . At this time, I would like to request that the dissertation defense be scheduled with the following information:

1. The Defense Examination Committee be composed as follows:

- , Advisor
- , Reading Committee
- , Reading Committee
- , Additional Faculty Member (may be from in or outside of ML)
- , Outside ML Faculty Member (required)
- , Co-Advisor (where applicable)
- , Additional member (use only if needed)

Please note that , (outside ML member) who is affiliated with is intended to serve the external member of the committee.

2. The final defense examination will be on at in
3. The dissertation is entitled

Your office is requested to implement its normal procedures to advertise this event.

Reading Comm Memo  
11/11/21